Economic Empowerment Program Advocate

Organization Overview

_Sakhi for South Asian Women_ exists to represent the South Asian diaspora in a survivor-led movement for gender-justice and to honor the collective and inherent power of all survivors of violence. Sakhi is committed to serving survivors through a combination of efforts including—but not limited to—direct services, advocacy and organizing, technical assistance, and community outreach.

Sakhi serves survivors from the South Asian diaspora who trace their backgrounds to Afghanistan, Bangladesh, India, Nepal, Pakistan, Sri Lanka, the West Indies, and Africa. Members of our community come from diverse backgrounds including age range, religion, ethnic origin, economic and educational background, language spoken, and immigration status. We work to represent, inform, actively engage, and mobilize the South Asian community in an intersectional, intergenerational survivor-led movement for gender justice.

At Sakhi we offer a unique work environment that is collaborative, fun, and committed to social justice.

Sakhi is looking for a full-time Economic Empowerment Program Advocate to join our team in our new office location in Queens. The Advocate will provide trauma-informed economic empowerment services to survivors of gender-based violence. The Economic Empowerment Program Advocate will work collaboratively with the Direct Services team to ensure services are being delivered in a timely and effective manner.

Position Responsibilities

Case Management & Advocacy

- Provide trauma-informed case management services to clients who are referred for economic empowerment related services
- Accompany and provide advocacy for survivors of violence in courts, welfare offices, hospitals, police precincts, etc. as per need
- Be responsible for implementing and delivering Sakhi’s Economic Empowerment program strategy that included classes and workshops for survivors as well as managing referrals to job training and placement providers
- Provide survivors with information on rights, resources, and services available
Envision and implement short-term and long-term program goals after identifying constituent needs

Research job placement, workforce development, banking programs, and microenterprise collaborations to afford survivors opportunities

Implement job training workshops or facilitate one-on-one financial skill development for survivors as needed

Organize Career and Professional Development Fairs to connect as many survivors looking for employment with appropriate resources

Assist survivors by helping them complete reports & applications, gather information, translate documents, etc.

Develop, coordinate and facilitate weekly and monthly support group meetings, focus groups, etc.

Offer responsive referrals to survivors of violence, community members and partners

Participate in Sakhi’s volunteer training and orientations as needed

Work closely with the Direct Services teams both in the Queens and Manhattan office

Assist other Sakhi team members with cross-organizational efforts

Coordinate with and conduct regular supervisions with interns and volunteers for EE program activities

Program Documentation and Development

Keep up-to-date records of all survivor-related work/activities through efficient data collection in Salesforce

Coordinate interns and volunteers for EE program activities

Develop ongoing referral relationships with Sakhi’s partner organizations

Build and sustain relationships with current, new, and potential financial skills organizations; outreach for possible partnerships and resource-sharing in order to expand Sakhi’s reach and impact

Present and train regarding Sakhi’s work as appropriate, including conducting trainings pertaining to Cultural Competency to different constituents

Advocate for equal access for Sakhi’s clients to various public services including health, governmental, judicial

Attend interagency meetings, trainings and workshops pertinent to advocacy services provided at Sakhi

Pursue additional education (in-services, seminars, self study programs) to advance skills and knowledge

Required Qualifications

A Bachelor’s degree and relevant work experience in gender-based violence advocacy. Master’s degree in social work, gender studies, or policy administration preferred

Fluency in one or more South Asian languages, especially Hindi, Urdu, and/or Bengali
- Significant and demonstrated success in a range of economic empowerment activities
- U.S. Work authorization required
- An investment and background in women's rights advocacy
- Ability to engage with diverse communities and audiences
- Strong interpersonal, writing, and organization skills.
- Excellent public speaking skills and leadership qualities preferred.
- Experience working with multiple staff, volunteers, and program responsibilities
- Ability to work well under pressure and juggle multiple time-sensitive tasks
- Experience with community-based work and ability to engage with diverse communities and audiences

This is a full-time role that requires flexibility with schedule. Some evenings and weekends will be required. Salary starting at $55,000. Sakhi offers health and dental benefits, paid parental leave and all full-time team members have access to clinical supervision.

At Sakhi, we have a clear vision: to be the place where a diverse mix of talented people want to come, to stay and do their best work. Sakhi is an Equal Opportunity/Affirmative Action Employer. Bilingual/bicultural applicants, persons of color, people with disabilities and LGBTQI people are strongly encouraged to apply.

**Application Information**

Applications accepted on a rolling basis. Ideal candidates will be available to start in early January. To apply, email your cover letter and resume to hr@sakhi.org with subject “EE Advocate Applicant”